

## Reversing the Sashes (converting XO to OX)

**Note: This procedure requires the removal of the sliding sash. For your safety and to prevent potential damage to the door, requires 2 people.**

### 1. Remove the anti-lift strip from the head of the frame

- Slide the door to its fully open position
- Using a sharp edged tool lever the anti-lift strip away from the frame in the corner and then pull it out of the frame
- Slide the door to its closed position and repeat at the other end of the frame

### 2. Remove the 19mm cover strip above the lock keep

- Using a sharp edge tool lever the strip away from the frame and keep safe

### 3. Remove the interlock covers on the back of each of the sashes

### 4. Remove the sashes

- De-glaze both sashes and remove the fixings from the fixed sash
- Using a long pozi screwdriver lower the wheels to their lowest point by turning the wheel adjustment screw anti-clockwise

**NOTE: In order to avoid damage to the wheels it is necessary to take the weight off them when adjusting (requires another person to lift the door).**

- Slide the sliding sash to the centre
- Lift the door as far up as possible and off the track
- Repeat with the fixed sash

### 5. Re-drain as per diagram from fig 3a. to fig 3

- With the door on its side locate the drainage slot(s) in the bottom of the sashes note its position and seal with silicone
- Re-drain the top of the doors with the same drainage as was in the bottom at 200mm from each edge. Make sure, if drilling through the bevelled or featured edge of the sash to drill at least 40mm to break through the internal web
- Repeat for each sash

### 5. Reversing the doors

- Remove the lock and handle and reverse them so that they upside down to the way they were
- Take the wheels off the bottom of the sliding sash and re fix them to the top
- Reinstall the fixed sash into the frame and refix
- Reinstall the sliding sash into the frame
- Take the keep plate off the frame fit it on the other side of the frame to line up with the doorlock

### 6. Replace the security strip

The original may have been damaged on removal. It will be necessary to replace the security strip in two pieces with the joint in the centre.

- Slide the door to its fully open position and measure from the edge of the frame to 50mm past the edge of the sash
- Cut a piece of security strip and refit into position
- Slide the door to its closed position and repeat at the other side of the frame

### 7. Replace the cover trim over the lock